Release Notes - InSight Perform 2.4.0.0

NEW FEATURES

- **Inspection/Document Preparation**
  Authors can now send documents for review during the Draft stage. The person you send to can modify the document. However, the author and co-authors cannot do so while the document is under preparation/inspection.
  Administrators can choose the types of documents and processes that the function applies to.
- **Formal Changes**
  System administrators can enable this feature in the instance settings. If enabled, system administrators and application administrators can make the following types of changes without affecting the version number:
  - Update meta data on the document
  - Upload a new document
- **Specify groups to manage process charts**
  Administrators can now specify security groups or individual users that should be able to create and edit process charts on all processes. Also, for individual processes, administrators can specify other groups or persons if necessary. This is done from the process settings for each process.
- **Create and save filtering of Controlled Documents per User and Process**
  Users can now filter on multiple columns in the governing document web part. They will also be able to save and bookmark the filter. Bookmarked filters are displayed in a list in the My management system page.
- **Archive processes**
  Application administrators can now archive processes. Archived processes are not shown in the Process overview or published to controls.

IMPROVEMENTS

- Settings:
  - Suggested version comment in workspaces can now be set as mandatory.
  - Handle Visitors similarly to application and system administrators in the admin interface.
- Workspaces:
  - Users will no longer be able to try to access workspaces that they don't have access to. They will be seen as disabled/hidden depending on a setting on the instance
  - Enhanced the "suggested reviewers" feature for clarity.
- Processes:
  - The properties panel will display the same properties as in the workspace.
  - Optimized how process map sizes adjust to screen dimensions.
  - "Documents published to this process" web part does now support local views.
- Change Requests:

    - Notification recipients for change requests should follow the same procedure as reminders.
    - Send confirmation to the requestor, showing who it has been forwarded to.
- Workspace
    - Improved UI for the action buttons with new colors and icons
    - Setting on workspace list for pagination
- Manage Sensitivity Labels:
  InSight Perform works with documents tagged with Sensitivity Labels.

FIXED

- Views can be managed without administrators needing permissions on Governing Documents in the root site.
- Clarified the Title of a task in My Management System is a link.
- Older versions of PDFs can now be accessed from the version history.
- "My Tasks" in My Management System only displays tasks within the current instance of InSight Perform.
- Fixed workspace not loading properly if URL had some uppercases in “sitepages”
- Fixed not being able to type question marks in some cases when editing the process chart.